



VOLKSHAUS
— BASEL —

Seminar Package

In order to make it easy for you to plan and successfully hold your seminar, we have put together an offer below which, according to our many years of experience, contains all the components for a successful event.

We look forward to seeing you.

Seminar Package

1. Premises and equipment

According to the number of people you specify, we will provide you with the appropriate event room:

Room	Number of persons	Special equipment	Ancillary services included
Meeting room	6 - 19 < 6 guests: room rental of CHF 400	Smart TV	<ul style="list-style-type: none">• Flipchart, pointer, pin board, moderation case, toolbox, writing pads, biros, WLAN• Provision of the seminar room from 08.00 on the day of the event• Basic equipment seminar room with tables and chairs for desired number of persons• Volkshaus table water (with/without carbonic acid)• Coffee and tea maker(s)• Contact person on site• Cleaning
Gallery Hall	20 - 50	Projector	
Union Hall	60 - 120	Projector	
Ballroom	100 - 250	-	

Through our technical partner Habegger AG, we can offer you a wide range of modern technical lighting and sound equipment, which is not included in the all-inclusive price below. We will be happy to advise you.

Seminar Package

2. Catering

Half-day use
<ul style="list-style-type: none">• 08.00 to 12.00 or 13.00 to 17.00• Welcome coffee / tea• Coffee, tea, fruit drink, 1 biscuit• Fruit basket <ul style="list-style-type: none">• Vegetarian 2-course business lunch menu with water and coffee in the Brasserie (up to max. 120 guests)

All-day use
<ul style="list-style-type: none">• 08.00 h till 17.00 h• Welcome coffee / tea• Coffee, tea, fruit drink, 2 pastries/snacks• Fruit basket <ul style="list-style-type: none">• Vegetarian 2-course business lunch menu with water and coffee in the Brasserie (up to max. 120 guests)

3. All-inclusive price for location and catering

Half-day use
CHF 115 per person

All-day use
CHF 145 per person

Event planning by Volkshaus Basel

Principle for all events at Volkshaus Basel:

We will be happy to advise you personally on how to organise your event according to your wishes. This event planning is free of charge for you within the following framework:

- Telephone meetings incl. suggestions and consultations by e-mail
- An on-site visit and discussion
- Delivery of an event offer prepared for you, including a revision/correction round
- Personal contact person on site during the event

For further, more complex consultations, such as the preparation of a special menu, we take the liberty of charging a consultation fee of CHF 85 per hour spent. You will be informed of the application of this consultation fee well in advance.